

C.No. I/17/1/2017 ADMN (AUDIT)

Dated 19-1-2017

**NOTICE INVITING QUOTATIONS FOR PURCHASE OF EXECUTIVE TABLE,
EXECUTIVE BOOKSHELF**

1. O/o the Commissioner(Audit), Central Excise, Coimbatore invites offers under a single bid system in the prescribed tender/bid format from reputed firms for supply of **One Number of Executive Table and One Number of Executive Bookshelf** for our office premises at the above mentioned address.
2. Details of the furniture and the conditions to be complied with by the bidder are detailed in the Annexure to this Notice.
3. The quotations should be submitted only in the format prescribed in the Annexure to this Tender Notice.
4. Quotations/bids are to be submitted in Sealed covers in person /by registered post/speed post/courier so as to reach the above mentioned address on or before 1500 ~~hrs~~ on 2-2-2017 (Thursday). The name, address and phone number of the tendering company and the words "**Tender Document for Executive Table and Executive Bookshelf**" should also be superscribed boldly on the cover. The offers/bids received beyond the stipulated time and date shall not be considered/entertained.
5. The **opening of the tenders will be at 15.30 PM on 2-2-2017 (Thursday)**. All bidders are invited to be present for the opening of the tenders.
6. At the time of delivery of goods if the said furniture do not conform to the specifications/quality mentioned in this notice, the Department reserves the right to reject the said furniture summarily.
7. The Department reserves the right to reject any of the offers without assigning any reasons therefor. For any further enquiries, Shri R. Rajasekar, Superintendent (PRO) (Ph. 9442290627) may be contacted.


(S.MOHANAKRISHNAN)
ASSISTANT COMMISSIONER (AUDIT-ADMN)

FORMAT FOR QUATATION

All rates are inclusive of all taxes, delivery and installation charges

S.NO	DESCRIPTION OF FURNITURE	RATE PER UNIT (IN Rs)	NO. OF UNITS	TOTAL AMOUNT INCLUDING ALL TAXES, DELIVERY AND INSTALLATION CHARGES (In Rs)
1	Executive Wooden Table		1	
2	Executive Wooden Bookshelf		1	

SIGNATURE OF THE AUTHORISED SIGNATORY

NAME / SEAL OF THE COMPANY

Important Note/Conditions:

- (a) All bidders should submit their quotations only in the above format.
- (b) Bidders should have valid TIN NO, VAT Registration, PAN. Along with the tender document, the bidder shall submit a copy of the above certificates.
- (c) No advance shall be paid at the time of purchase of the furniture. A maximum credit period 25 working days is required firm the date of the submission of invoiced to settle the bill amount.
- (d) Firms who do not comply with the above conditions need not apply.