

**CUSTOMS, CENTRAL EXCISE & SERVICE TAX  
COIMBATORE**

C.No.II/24/05/2016-SB

Dated : 02.08.2016.

To

All Group "A" officers in Hqrs.Office, Coimbatore.  
The DCs/ACs of Customs, ICD - Irugur / Singanallur / Thudiyalur/  
International Airport / Air Cargo Complex, Coimbatore.  
AC in charge of Legal Unit (Coimbatore) at Chennai.  
All Section Heads in Hqrs.Office, Coimbatore.  
Supdt. (PRO), Hqrs.Office, Coimbatore.  
Senior P.S. to Commissioner / Steno to ADC /JC, Hqrs.Coimbatore.  
*DRI COIMBATORE/CHENNAI*  
*DGCEI- MADURAI/TRICHY/CHENNAI/COIMBATORE*  
*DGHRD - NEW DELHI*  
Sir/Madam,

Sub : Fixation of Pay of officers on implementation of VII Pay Commission -  
Regarding.

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Please refer to Notification dated 25.07.2016 of Ministry of Finance issued vide G.S.R.721 (E) published in [www.finmin.nic.in](http://www.finmin.nic.in).

2. As per Rule 6 of the CCS (Revised Pay) Rules, 2016 all officers who are coming under the pay control of Hqrs. Office, Coimbatore are requested to exercise option (in triplicate) under Rule 6 in writing in the prescribed form so as to reach Service Book section, Hqrs. Office, Coimbatore within three months of the date of publication of these rules. It is also requested to submit an Undertaking to the effect that any excess payment that may be found to have been made as a result of incorrect fixation of pay in the revised scales will be refunded by him to Government either by adjustment against future payments or otherwise. A specimen form of Option and Undertaking is enclosed.

3. Pay in respect of officers whose options received in this office on or before 5.08.2016 will be drawn in the revised pay structure from the month of August'2016 onwards.

4. If the intimation regarding option is not received within the prescribed time-limit of 3 months, the officer shall be deemed to have elected to be governed by the revised pay structure with effect from the 1<sup>st</sup> day of January,2016.

5. Officers may download this letter alongwith enclosures form the official website <http://cenexkovai.tn.nic.in>

Enclosure : As above.

Yours faithfully,

*P. S. Muraleedharan*  
(ANISH MURALEEDHARAN)  
DEPUTY COMMISSIONER (ADMN.)  
2/8

Copy submitted to :  
Chief Commissioner's Office, Coimbatore.  
Commissioner (Appeal) - I Office, Coimbatore.

Copy to Notice Board.

Copy to Superintendent, Computer section for uploading in official website -  
<http://cenexkovai.tn.nic.in>

[P.T.O.]

**FORM OF OPTION**

[See rule 6 (2)]

\*1. I, ..... hereby elect the revised pay structure with effect from 1<sup>st</sup> January, 2016.

\*2. I, ..... hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

the date of my next increment / the date of my subsequent increment raising my pay to Rs...../I vacate or cease to draw pay in the existing pay structure / the date of my Existing Pay Band and Grade Pay .....

Signature .....

Name .....

Designation .....

Office in which employed .....

\*To be scored out, if not applicable

**UNDERTAKING**

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature .....

Date :

Name .....

Place :

Designation .....