

**OFFICE OF THE COMMISSIONER OF CUSTOMS, CENTRAL EXCISE & SERVICE TAX,
COIMBATORE COMMISSIONERATE :: 6/7 A.T.D. STREET :: RACE COURSE ROAD
COIMBATORE 641018 :: TAMILNADU.**

**NOTICE INVITING e-TENDER THROUGH e-PROCUREMENT FOR SUPPLY OF
MANPOWER FOR GUEST SUITES MAINTENANCE (HOUSEKEEPING AND CATERING)
FROM 01.04.2017 TO 31.03.2018
REQUEST FOR PROPOSAL (RFP NO. CBE GS 1/2017)**

Online e-tenders are invited for and on behalf of the President of India by the Commissioner of Customs, Central Excise & Service Tax, Coimbatore Commissionerate, for "Supply of manpower for Guest Suites (Housekeeping and Catering) as tabulated below :

DETAILS OF OFFICE WHERE THE SERVICE IS TO BE PROVIDED

S. NO	NAME OF THE OFFICE AND ADDRESS	NO. OF SUITES	MINIMUM NO. WORKERS REQUIRED
1	OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CCO BLOCK, 6/7 A.T.D. STREET RACE COURSE, COIMBATORE 641018 AREA - 3450 SQ.FT.	6	3 PERSONS For 24 hours /365 days (each 8 hours)

for the period from **01.04.2017 to 31.03.2018 i.e. one year**. The bids are invited in a two-bid system (Technical and Financial) from established firms/ service providers. The Service providers/firms fulfilling the requirements, as specified under the terms and conditions of this notice, shall be eligible to apply.

2. The Tender inquiry documents will be available on official website <http://eprocure.gov.in>, www.cbec.gov.in and www.cenexkovai.tn.nic.in from **11.02.2017**.

3. **Bid Submission:** Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderers/Contractors are advised to follow the "Instructions To Bidder for Online Bid Submission" provided in the Annexure VII for online submission of bids.

4. Service Providers have to follow the **terms and conditions provided in Annexure-I**, Scope of work as provided in Annexure-VI and "Requirements of Bidder for Online Bid Submission" i.e. **Technical & Financial Bids" provided in the Annexure-II & Annexure-III** for online submission of bids and submit an **undertaking as prescribed under Annexure-IV** and **tender acceptance letter as prescribed under Annexure-V**. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

The tender shall be submitted online in two parts viz. **technical bid and financial bid**. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telegram/Fax/email etc. shall not be considered. No correspondence will be entertained in this matter.

5. **Earnest Money Deposit (EMD)** or bid security of Rs. 20,000/- (Rs. Twenty Thousand Only) shall be submitted by bidders in the form of Account Payee Demand Draft from any of the Commercial Banks in India, drawn in favour of The Commissioner of Central Excise, Coimbatore. **The Hard Copy of original documents in respect of Earnest Money Deposit (EMD), must be produced at the time of opening** Technical bid on the date/time as mentioned in critical date sheet.

Tenders will be treated as non-responsive and will be rejected, at the initial stage itself, if hard copy of EMD is not received on or before opening of Technical Bid.

6. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned.

7. The bid forms and other details can be obtained from the website www.eprocure.gov.in (CPPP Portal).


8. The Critical Dates for the Tender Submission and processing are as under:

Published Date	11 th February, 2017 (10:00 A.M.)
Bid Document Download Start Date	11 th February, 2017 (10:00 A.M.)
Bid Submission Start Date	11 th February, 2017 (11:00 A.M.)
Premise(s) Visit	15 th & 16 th February, 2017 (9:30 A.M. to 06:00 P.M)
Bid Document Download End Date	3 rd March, 2017 (10:00 A.M.)
Bid Submission End Date	3 rd March, 2017(11:00 A.M.)
Technical Bid Opening Date	7 th March, 2017 (11:00 A.M.)
Financial Bid Opening date (Those bidders who have qualified in the Technical Bids)	10 th March, 2017 (11: 00 A.M.)

9. Interested service providers are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

10. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

11. In the event of any of the above-mentioned date being subsequently declared as a holiday /closed day for this office, the tenders will be opened on the next working day at the scheduled time.


(A. BRINDHA)
ADMINISTRATIVE OFFICER(H)
For COMMISSIONER
CENTRAL EXCISE, COIMBATORE
COMMISSIONERATE

F.No. I/22/44/2016-Admn. Dt: 11.02.2017. - Coimbatore
Copy to:- Notice Boards- Hqrs. Office Complex, Coimbatore and all Division Offices